

# Responsible Internet Use Agreement

- Any messages I send by e-mail will be sensible and polite.
- I understand that if I receive an e-mail that makes me feel uncomfortable or unhappy, I must tell my teacher or parent or an adult who is responsible for me.
- I understand that if I see anything on the computer screen that makes me feel uncomfortable or unhappy, I must switch off my computer monitor and then tell my teacher or parent or an adult who is responsible for me.
- I will only use portable media devices which have been supplied by school.
- I understand that if I break any rules I may be suspended from using the Internet or e-mail.



*Pupil's signature* .....

*Parent's / Carer's signature* .....

**2019/2020**

**Together we shall support children's learning and help them achieve their best in all aspects of school life.**

## At The Rookeries School

- Pupils are only referred to by first names on our website.
- Images of children will not be labelled with their names.
- Close – up pictures of our pupils will not be available online.
- Pupils and staff will never reveal their personal details and home addresses or telephone numbers on the web or in dialogue with other Internet users.
- Pupils will not engage in conversation or dialogue with other users on the Internet without permission or supervision from their teacher.
- When working alone children are only allowed to use links provided for them. The free use of Search Engines, is not permitted, unless in the presence of a teacher or other adult in school. (Internet access by pupils is only permitted in the presence of a responsible adult.)
- Any pupils finding themselves or another pupil uncomfortable or upset by anything they discover on the Internet will report it to an adult immediately.
- The adult will ensure that access of unsuitable web sites is reported to the school IT Company (Alamo) who will arrange for the site to be filtered.
- Downloading of files is restricted to staff, or pupils under supervision.
- Pupils have no access to Newsgroups.

- All Internet access at our school is filtered through a proxy server at Censornet to screen undesirable sites at source.
- In the interests of security, the school reserves the right to make a detailed log of all Internet access, including your Internet Service Provider and details of your computer system.

### ***I agree to abide by the rules.***

I will:

- Not access the Internet without my teacher or my parent's permission or an adult who is responsible for me.
- Only send e-mails to people I know or with the permission of my teacher or parent or an adult who is responsible for me.
- Never send any personal information or my photograph to someone else without permission from my teacher or parent or an adult who is responsible for me.
- Never send details of my home address or telephone number to someone else without permission from my teacher or parent or an adult who is responsible for me.
- Never arrange to meet someone that I have met 'online' without permission from my parent or an adult who is responsible for me, and I will only meet them in a public place (not at home) accompanied by an adult who is responsible for me.